

**Gateway Science Academy
Board of Directors Meeting
February 8, 2023, at 4:00 pm**

**6025 Chippewa Street, Ste#206
St. Louis, MO 63109**

**Zoom Meeting ID: 865 8205 8202
Password: Gators**

MEETING MINUTES

1. Session Opening:

Dr. Bagwell commenced the meeting to order with the roll call at 4:03 pm.

Members Present: Tim Bagwell, Ben Diefenbach (online) – left at 4:35 pm, Ali Durhan, Jacquelyn Lewis-Harris (online), Patricia Hunt (online), Kennedy Maranga (online)

Members Absent: Orville (Beau) Goerger

GSA: Matt Sagnak – Asst. Superintendent, Brian Schick – DTL (online), Nuh Celik – Principal (Online),

Concept Schools: Engin Blackstone – Superintendent

Dr. Bagwell read the mission statement.

2. Adopt an Agenda:

Mrs. Hunt made a motion to adopt the agenda. Dr. Maranga seconded.

Roll Call to Adopt the Agenda:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Kennedy Maranga: **Aye**, Ali Durhan: **Aye**

Motion approved.

3. Public Input:

None

4. Announcements/Acknowledgements

On Tuesday, January 24th, the College Prep Orchestra from GSA HS performed at Channel 5 television plaza. Here is the [link](#) for the news.

5. Approval of the Consent Agenda

Mr. Durhan made a motion to approve the consent agenda, and Dr. Lewis-Harris seconded.

Approval of December 14, 2022 Meeting Minutes

No discussion

Approval of November and December 2022 Financials

Mr. Blackstone presented the budget details below:

- The November P&L report shows \$2,116,054 in total revenue and \$2,007,114 in expenses. It shows a \$108,940 surplus.
- The December P&L report shows \$2,326,198 in total revenue and \$1,751,239 in expenses. It shows a \$574,959 surplus.
- YTD surplus is \$1,944,086.
- YTD revenue is 61.1%, and expenditure is 52.4%. They are expected to be close to 50%
- The total cash balance as of December 31, 2022, is \$5,331,014. We have 85 days of unrestricted cash on hand.
- The total loan balance is \$3,037,656

Approval of Personnel Report

Mr. Blackstone presented the new hires and resignations since the last Board meeting.

Roll Call to Approve the Consent Agenda:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Kennedy Maranga: **Aye**, Ali Durhan: **Aye**

The consent agenda approved unanimously.

6. Items for Action:

Approval of 2023.2024 Academic Calendar

Mr. Blackstone presented the 2023.2024 Academic Calendar. The first day for all staff is Friday, August 4th, and the first day for school is Monday, August 14th. The proposed calendar shows 178 instruction days, and the last day of school is on Friday, May 24th.

Mrs. Hunt made a motion to approve the 2023.2024 Academic Calendar, Mr. Durhan seconded.

Roll call to Approve 2023.2024 Academic Calendar:

Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Kennedy Maranga: **Aye**, Ali Durhan: **Aye**

The motion approved unanimously.

Approval of Updated Salary Scale

The GSA Administration and the Finance team worked on the budget with new funding formula and put together the proposal below:

- Increasing baseline salary for:
 - Teachers to \$43,000 (\$5,000 increase)
 - Substitute Teachers to \$38,000 (\$8,000 increase)
 - Teacher Aides to \$33,000 (\$8,000 increase)
 - Paraprofessionals to \$30,000 (\$5,000 increase)
- Offering an 8% -12% increase in contract renewals based on the new base salary amount
- Offering a \$5,000 retention bonus for full-time teachers and \$4,000 for full-time hourly employees. The retention bonus will be paid in four installments, one at the end of each quarter.
- Offering a \$2,500 sign-on bonus for full-time teachers and \$2,000 for full-time hourly employees. It will be paid in two installments, one at the end of each semester.

Mr. Durhan made a motion to approve the proposed increases and bonuses, and Dr. Maranga seconded.

Roll Call to Approve the Updated Salary Scale:

Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Kennedy Maranga: **Aye**, Ali Durhan: **Aye**

The motion approved unanimously.

7. Student Achievement and Activities - Superintendent's Report

Student Achievement:

Dr. Schick, Director of Teaching and Learning, presented the student achievement updates along with the current priority academic priorities.

School Dashboard

Mr. Blackstone presented the key school data on Unified Insight, PowerSchool's school data portal.

23.24 Enrollment Update and PreK Expansion

Mr. Blackstone shared the marketing effort for the student enrollment with the current enrollment numbers. The GSA Admin team decided to add another PreK classroom to each

elementary campus based on the application numbers considering that the more PreK students enrolled will get more students ready to succeed.

8. Board Related:

GSA Representation on NPL Board

Mr. Durhan served one year and a half on the NPL (New Plan Learning) Board to represent GSA, and he stated that he cannot continue to serve on their Board because of his other commitments. Therefore, he asked if any Board member would be willing to serve on the NPL Board moving forward. Dr. Bagwell graciously stepped up to serve on the NPL Board.

Board Evaluation

Self-evaluation surveys are almost complete, and the Governing Committee will review the results and brief them at the next meeting.

Board Training Session

The Board watched a short training video prepared by KC Smart and shared by the MCPSA. The session was about spending the Board's time on important issues.

Personal Financial Disclosure (PFD) Submission

Dr. Bagwell reminded the Board to submit their PFDs by May 1st.

Conflict of Interest Policy Acknowledgement

Mr. Blackstone stated that the Board will receive an email notice to review and sign the Conflict of Interest Policy as required annually.

9. Other Business:

Facility Discussion:

Mr. Blackstone mentioned the ongoing search process and will update the Board if there is any progress.

9. Adjourn the Meeting

Mrs. Hunt made a motion to adjourn the meeting; Dr. Lewis-Harris seconded.

Roll Call to Adjourn:

Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Kennedy Maranga: **Aye**, Ali Durhan: **Aye**

The meeting adjourned at 5:20 pm